

Records

The following records must be kept at the dealership for five years.

Original documents:

- A logbook (record of vehicles bought and sold—may be computerized)
- Wisconsin Buyers Guide

Copies:

- Purchase contracts
- Application for Title/Registration (MV11)
- Odometer statements
- Consignment agreements
- Dealer reassignment forms for non-conforming titles
- Factory invoices
- Power of attorney forms
- Titles

The records must be available for inspection by a representative of the department during normal business hours.